

GL and Profit Centers - Miscellaneous Code Setup

What is a Profit Center?

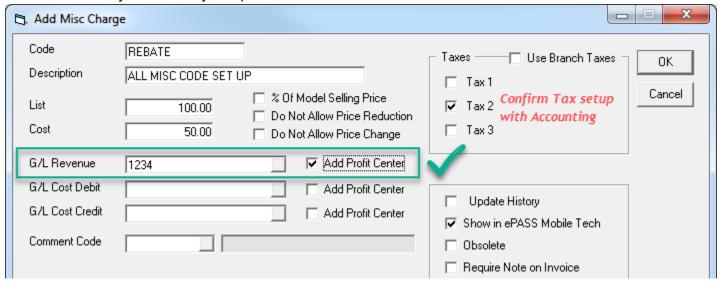
An EPASS profit center is used to allocate sales and credits by branch (store) locations.

GL and Branch information

- GL setup is such that all GL (base) codes are XXXX digits long.
- All branch locations are XX digits long.
- Misc. codes can be set up to automatically add the profit center depended on the store writing the sale 'Add Profit Center option' **OR** they can be set up to be 'hard coded' to a specific branch.

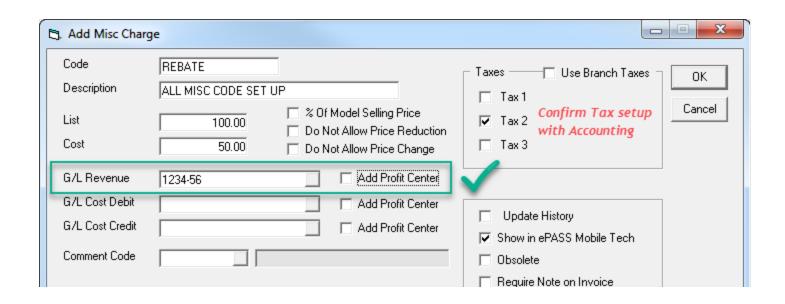
How to set up the GL portion of a misc. code

There are two ways to correctly setup a misc. code GL number:



sales@epass.software



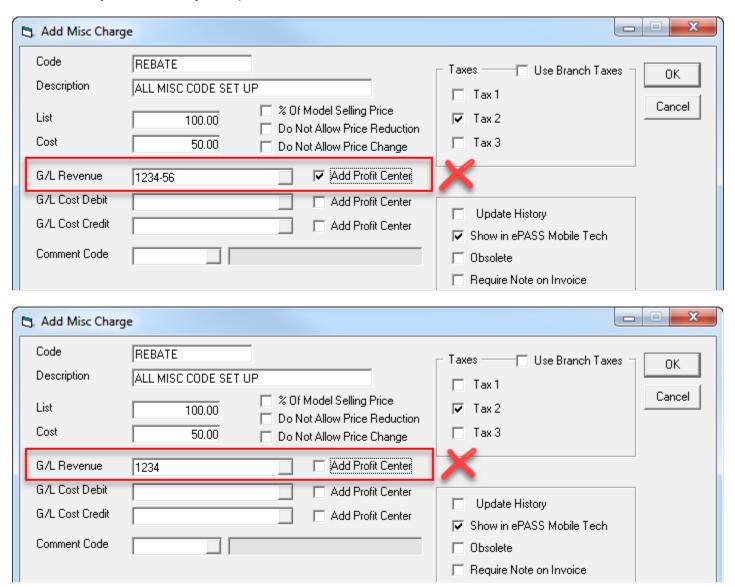


The applicable GL number and Tax set up does need to be confirmed with accounting



How to NOT set up the GL portion of a misc. code

There is 2 ways to incorrectly set up a misc. code GL number:



Incorrect setup will not allow Accounting to do Invoice Posting on a daily basis





If setting up a code and you are unable to type a 4 digit GL number, you will need access to Terminal Settings to be able to turn auto pop-up off.

