

GL and Profit Centers - Miscellaneous Code Setup

What is a Profit Center?

An EPASS profit center is used to allocate sales and credits by branch (store) locations.

GL and Branch information

- GL setup is such that all GL (base) codes are XXXX digits long.
- All branch locations are XX digits long.
- Misc. codes can be set up to automatically add the profit center depended on the store writing the sale 'Add Profit Center option' **OR** they can be set up to be 'hard coded' to a specific branch.

How to set up the GL portion of a misc. code

There are two ways to correctly setup a misc. code GL number:

Add Misc Charge

Code: REBATE
 Description: ALL MISC CODE SET UP
 List: 100.00
 Cost: 50.00

% Of Model Selling Price
 Do Not Allow Price Reduction
 Do Not Allow Price Change

G/L Revenue: 1234 Add Profit Center
 G/L Cost Debit: Add Profit Center
 G/L Cost Credit: Add Profit Center

Comment Code:

Taxes: Use Branch Taxes
 Tax 1
 Tax 2 *Confirm Tax setup with Accounting*
 Tax 3

Update History
 Show in ePASS Mobile Tech
 Obsolete
 Require Note on Invoice

OK Cancel

Add Misc Charge

Code: REBATE
Description: ALL MISC CODE SET UP
List: 100.00
Cost: 50.00
G/L Revenue: 1234-56
Comment Code: []

% Of Model Selling Price
 Do Not Allow Price Reduction
 Do Not Allow Price Change

Add Profit Center
 Add Profit Center
 Add Profit Center

Taxes: Use Branch Taxes
 Tax 1
 Tax 2 *Confirm Tax setup with Accounting*
 Tax 3

Update History
 Show in ePASS Mobile Tech
 Obsolete
 Require Note on Invoice

OK
Cancel

The applicable GL number and Tax set up does need to be confirmed with accounting

How to NOT set up the GL portion of a misc. code

There is 2 ways to incorrectly set up a misc. code GL number:

Add Misc Charge

Code: REBATE
Description: ALL MISC CODE SET UP
List: 100.00
Cost: 50.00

% Of Model Selling Price
 Do Not Allow Price Reduction
 Do Not Allow Price Change

Taxes: Use Branch Taxes
 Tax 1
 Tax 2
 Tax 3

G/L Revenue: 1234-56 Add Profit Center

G/L Cost Debit: Add Profit Center
G/L Cost Credit: Add Profit Center

Comment Code:

Update History
 Show in ePASS Mobile Tech
 Obsolete
 Require Note on Invoice

Buttons: OK, Cancel

Add Misc Charge

Code: REBATE
Description: ALL MISC CODE SET UP
List: 100.00
Cost: 50.00

% Of Model Selling Price
 Do Not Allow Price Reduction
 Do Not Allow Price Change

Taxes: Use Branch Taxes
 Tax 1
 Tax 2
 Tax 3

G/L Revenue: 1234 Add Profit Center

G/L Cost Debit: Add Profit Center
G/L Cost Credit: Add Profit Center

Comment Code:

Update History
 Show in ePASS Mobile Tech
 Obsolete
 Require Note on Invoice

Buttons: OK, Cancel

Incorrect setup will not allow Accounting to do Invoice Posting on a daily basis

If setting up a code and you are unable to type a 4 digit GL number, you will need access to Terminal Settings to be able to turn auto pop-up off.

