

R&D Business Systems Ltd. P 604.439.1115 TF 888.629.4218

E sales@epass.software

Date	October 14, 2023
Updated	August 15, 2024
Subject	Serial Costing Multiple Invoices
Demo	Supplier: WHIRL RE Purchase Orders: RS94, RS99, RS114, RS120 Supplier: SAMS RE Purchase Orders: RS18, RS32, RS34, RS40

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Purpose

This new feature allows you to cost multiple invoices at a time manually or via an excel import.

Setup

User Security

🖏 Security for User: Liza Ande	erson –	-		×
Search for Security Options Keyword SERIAL COST				
Purchasing Serial Inventory	Security Option Purchasing System: Serial Costing Purchasing System: View Model/Serial Costs		ОК	
	In User Security, ena Costing.	able	e Seria	al
			Deselo All	<u>A</u> ll ect
			Power	User
			A <u>d</u> d Secu	nity

Supplier Invoice Template

Set up the supplier invoice template. This invoice template is mapped to the spreadsheet containing the supplier purchase orders, supplier invoices, dates, serials and costing information.



2024 Generic Supplier Invoice Template Setup

You can now add a generic supplier invoice template for serial costing import where you can define the field criteria while doing the import.

🖪 Opti — 🔲 🗙	🖏 Supplier Inv	roice Template X		
Tables Variables Salesperson Serial Type	* Code GENERIO WHIRL	Description Generic allows you to upload multiple supplier invoices Whirlpool		
Service Account Service Performed Shipping Method Di Shipping Method Di Shipping Iter Suppler Ivvoice Template Di Suppler Ivvoice Template Di Suppler Ivvoice Template Table Type Table1 Table2 Tax Technician Terms and Conditions Text Format Text Number Transfer Status Trip Charge Unit Of Measure User Secunity Warranty Type Web Tags Wireless Terminal	Dort Print Code Description Import Folder Type Supplier	Beview Add Edit Fill in the fields a spreads! InvoiceTemplate GENERIC Generic allo Spreads! GENERIC 3 Generic allows you to upload multiple supplier invoices rson\Desktop\Supplier Invoice Template\InvoiceDataBradleeBSHDanby Excel Image: Second State Second State Second State St	and map the heet.	
	PO Code Colum Model Column Cost Column	n A Supplier Invoice Column B Invoice Date Colum D Serial Column E Qty Column F Freight Invoice Column Freight Column	There is a new feature that allo the user to create a generic supplier invoice template. Duri Import, the system will prompt the supplier.	ing for

Serial Costing

There are multiple ways that you can import the purchase orders to be costed.

- 1. Manually by entering each purchase order within the serial costing menu.
- 2. Import via a spreadsheet.
- 3. Import via a task scheduler or EDI.

In this example, we will use these purchase orders that have been received but not yet completely costed in Accounting.



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Search Options					Click	here to	mak	e this	your	default	Search —		1					
Search For whirl re				By S	upplier	1	•	Match	ing	Equal	-	Castah						
AND - For				ByS	upplier	1	•	Match	ing	Equal	•							
±. Supplier		Total Ordered	P0 #		0.44		Buy	er	Refe	rence #	Supp Inv #	Packing Slip #	BO Inv #	Started	Ordered	* Received	Costed	4
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		29.95		F	1536	WHIRL RI	PM)						10/06/23	10/06/23	10/06/23	10/06/23	
		3654.52		F	3S28	WHIRL RI								03/15/23	03/15/23	03/15/23	03/17/23	
		67937.62		F	IS17	WHIRL RI								10/21/22	10/21/22	12/14/22		
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	_	665.65		F	S13	WHIRL BI								10/19/22	10/19/22	10/19/22	10/19/22	
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Manual

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RS43	00002	2	:023-10-14	0.00		0.00		0.00	0.00	0.00	
RS43	00003	2	:023-10-14	0.00		0.00		0.00	0.00	0.00	
RS43	00004	2	023-10-14	0.00		0.00		0.00	0.00	0.00	
RS43	00005	2	023-10-14	0.00		0.00		0.00	0.00	0.00	
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R542	00001	1	2023-10-14	0.00	~	1,273.13	LA20231014A	0.00	50.93	0.00
RS42	00002	1	2023-10-14	0.00	~	1,273.13	LA20231014A	0,00	50.93	0.00
R542	00003	1	2023-10-14	0.00	V	1,273.13	LA20231014A	0.00	50.93	0.00
RS42	00004	1	2023-10-14	0.00	-	1,100.00	LA20231014A	0.00	44.00	0.00
R542	00005	1	2023-10-14	0.00		1,273.13	LA20231014A	0.00	50.93	0.00
E KDTM404KPS	7	7		7 1,511.27		1,511.27		0.00	60.45	0.0
PO Code	Serial	ſ	Date Rec'd	Prev. Cost		Your Cost	Supplier Invoice	Disc 1	Disc 2	Disc
RS43	00001	1	2023-10-14	0.00	v	1,511.27	LA20231014B	0.00	60.45	0.00
RS43	00002	1	2023-10-14	0.00	v	1,511.27	LA20231014B	0.00	60.45	0.00
RS43	00003	1	2023-10-14	0.00	~	1,511.27	LA20231014B	0.00	60.45	0.00
RS43	00004	1	2023-10-14	0.00	~	1,511.27	LA20231014B	0.00	60.45	0.00
♦ 8543	00005		2023-10-14	0.00		1,400.00	LA20231014B	0.00	56.00	0.0



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nvoice #	LA20231014A	(suiount	46.82	2100.0
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Due Date	11/13/2023	G/L 2120.	0	# of Payments 1
	774		*	0.00
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G/L Accoun	t	Description		Amount
2200.0		GST / HST Payable		297.24
1300.0	•	Inventory Appliances		5944.80



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I# rs44 Add RS41 move RS43 RS43 RS43 RS44		Supplier In	voice # LA20231014B e All Rows <u>S</u> ear	ch	☐ Frei I Disc I Disc	ght count 1 count 6	Freight Invoice # Freight Invoice # Discount 2 F Discount 3 Discount 7 Discount 8 Discount 7 Discount 8 Discount 8	Int 4		inv k
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RS42	00003		2023-10-14		0.00	~	1,273.13 LA20231014A	0.00	50.93	0,00
RS42	00004		2023-10-14		0.00	~	1,100.00 LA20231014A	0.00	44.00	0.00
R542	00005		2023-10-14		0.00	-	1,273.13 LA20231014A	0.00	50.93	0.00
E KDTM404KPS	7	7		7	1,511.27		1,511.27	0.00	60.45	0.0
PO Code	Serial		Date Rec'd		Prev. Cost		Your Cost Supplier Is roice	Disc 1	Disc 2	Disc 3
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RS43	00002		2023-10-14		0.00	v	1,511.27 420231014B	0.00	60.45	0.00
RS43	00003		2023-10-14		Δ	fter c	completing the AP	0.00	60.45	0.00
RS43	00004		2023-10-14		transa	ction	s you will return to this	0.00	60.45	0,00
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Spreadsheet Upload



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2	RS42 LA	20231014	С	10/14/2	023	YKMHS120E	S	00009		87	4.7
3	RS42 LA	420231014	C	10/14/2	023	YKMHS120E	S	00010		87	4.7
4	RS42 LA	420231014	C	10/14/2	023	YKSDB900E	SS	00006		326	1.8
5	RS42 LA	420231014	C	10/14/2	023	YKSDB900E	SS	00007		326	1.8
6	RS42 LA	20231014	C	10/14/2	023	YKSDB900E	SS	80000		326	1.8
/	RS42 LA	420231014	C	10/14/2	023	YKSDB900E	55	00009		326	1.8
8	KS42 LA	420231014	C	10/14/2	023	YKSDB900E	55	00010		326	1.8
9	RS42 LA	420231014	C	10/14/2	023	KSGG/UUES	5	00006		250	6.2
10	R542 LA	420231014	C	10/14/2	023	KSGG700ES	S	00007		250	6.2
12	R542 LA	120231014	C	10/14/2	025	KSGG700ES	s c	00008		250	6.2
12	RS42 LA	120231014	C	10/14/2	023	KSGG700ES	s	00009		250	6.2
14	R\$42 LA	120231014	C	10/14/2	023	VKSEBOOOES	5	00010		250	5.3
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16	RS42 LA	20231014	C	10/14/2	023	YKSEB900ES	s	00003		266	5.3
17	RS42 LA	20231014	C	10/14/2	023	YKSEB900ES	S	00004		266	5.3
18	RS42 LA	20231014	C	10/14/2	023	YKSEB900ES	S	00005		266	5.3
19	RS43 LA	20231014	D	10/14/2	023	KRFF507HP	S	00002		380	6.8
20	RS43 LA	20231014	D	10/14/2	023	KRFF507HP	S	00003		380	6.8
21	RS43 LA	20231014	D	10/14/2	023	KRFF507HP	S	00004		380	6.8
22	RS43 LA	20231014	D	10/14/2	023	KRFF507HP	s	00005		380	6.8
23	RS43 LA	20231014	D	10/14/2	023	KRFF507HP	S	00006		380	6.8
24	RS43 LA	20231014	D	10/14/2	023	YKSDB900E	SS	00001		326	1.8
25	RS43 LA	20231014	D	10/14/2	023	YKSDB900E	SS	00002		326	1.8
26	RS43 LA	20231014	D	10/14/2	023	YKSDB900E	SS	00003		326	1.8
27	RS43 LA	20231014	D	10/14/2	023	YKSDB900E	SS	00004		326	1.8
28	RS43 LA	20231014	D	10/14/2	023	YKSDB900E	SS	00005		326	1.8

Go back to Purchasing > Serial Costing



PO# Supplier Invoice # Add Expand All Rows Clear Model / Serial:	Show Columns Click Import Freight Invoice # Discount 1 Discount 2 Discount 3 Discount 4 Discount 5 Discount 6 Discount 7 Discount 8 Discount 9 Discount 10 Cost	
	Template: WHIRL Whilpool Import Folder \SupplierInvoiceData\InvoiceDateWhilpool} Select the temp click OK	2 plate and
	OK Cancel Awaiting Import	

B Serial Costing	• 🛛
P0# Supplier Invoice # Show Columns Import Import Add Expand All Rows Search Discount 2 Discount 3 Discount 4 Discount 5 Clear Discount 6 Discount 7 Discount 8 Discount 10 Cost	aces
Model / Serial: The file is now being imported. Cs. Import Supplier Invoice Template: WHIRL Writipool Import Folder VSupplierInvoiceDataVInvoiceDataWhitipool. Cs. Cancel Reading InvoiceData	



D S	erial	Costing									- • ×
f	}# Add emo Clea	IRS42 RS43 RS44 r		Supplier Invoid	e # LA20231014E Rows	Show Columns Freight Discount 1 Discount 6	Freight Invoice #	count 3	Discount 5 Discount 10	t Cost	Invoices
Filt	er by	/ Model / Serial									
		Model Code	Qty Ord	Qty Rec'd	Qty To Cost	Quoted Cost	Your Cost	Supplier Invoice	Disc 1	Disc 2	Disc 3
+	•	KOSE500ESS	1	1	1	3,293.88	3,293.88		0.00	131.76	0.00
	÷	KRFF300ESS	5	5	5	2,227.98	2,227.98		0.00	89.12	0.00
	+	KRFF507HP5	5	5	5	3,806.79	3,806.79		0.00	152.27	0.00
	+	KSGG700ESS	10	10	10	2,506.19	2,506.19		0.00	100.25	0.00
	+	WDT730PAHZ	2	2	2	885.35	750.00		22.13	35.41	0.00
	+	WRQA59CNKZ	6	6	6	2,344.76	0.00		58.62	93.79	0.00
	+	YKMH5120E5	10	10	10	874.70	874.70	The red fo	nt indicatos that	34.99	0.00
	٠	YKSDB900ESS	10	10	10	3,261.82	3,261.82	those model	le have a different	130.47	0.00
	+	YKSEB900ESS	5	5	5	2,665.33	2,665.33	invoice co	s have a unrerent	106.61	0.00
					Total Cost:	127,100.52	127,100.52	invoice co.	cost	0.00	0.00
	Invo	<u>vice</u> 0231014C	Total Cos	ł	Your Cost 43316.10	Dis 43916.10	xc1	Disc 2 0.00	Disc 3 0.00		
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rial	Costing										
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	Model Code	Qty Ord	Qty Rec'd	Qty To Cost	Quoted Cost		Your Cost	Supplier Invoice	e Disc 1	Disc 2	Disc
	R542	00006		2023-10-14	0.00		2,506.19	LA20231014C	0.00	0.00	0.00
	R542	00007		2023-10-14	0.00	V	2,506.19	LA20231014C	0.00	0.00	0.00
	R542	00008		2023-10-14	0.00		2,506.19	LA20231014C	0.00	0:00	0.00
	R542	00009		2023-10-14	0.00	~	2,506.19	LA20231014C	0.00	0.00	0.00
	R542	00010		2023-10-14	0.00	~	2,506.19	LA20231014C	0,00	0.00	0.00
Ξ	WDT730PAHZ	2	2	2	885.35		750.00		22.13	35.41	0.
	PO Code	Serial		Date Rec'd	Prev. Cost	t i t	Your Cost	Supplier Invoice	Disc 1	Disc 2	Disc 2
	R544	00001		2023-10-14	0.00	2	750.00	LA20231014E	0.00	0.00	0.0
	R544	00002		2023-10-14	0.00		750.00	LA20231014E	0.00	0.00	0.00
Ξ	WRQA59CNKZ	6	6	6	2,344.76		0.00		58.62	93.79	0.
	PO Code	Serial		Date Rec'd	Prev. Cost		Your Cost	Supplier Invoice	Expand the model t	O Disc 2	Disc
	R544	00001		2023-10-14	0.00	~	2,344.76	LA20231014E	see the serials with	0.00	0,00
	RS44	00002		2023-10-14	0.00	2	2,344.76	LA20231014E	the different invoice	0.00	0.00
	R 544	00003		2023-10-14	0.00		2 344 76	1420231014F	cost.	0.00	0.00
A2 A2 A2	oice 20231014C 20231014D 20231014E	Total Co	st	Your Cost 43916.10 39799.01 43385.41	439 397 433	016.10 799.01 85.41	isc 1	0.00 0.00 0.00 0.00	0.00 0.00 0.00	3	0



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O# Ada emo Clea	➡ RS42 RS43 ve RS44 r		Supplier In Collaps	voice # LA20231014E	arch	Frei □ Dis	.olumns ght count 1 count 6	Freight Invoice # Freight Invoice # Discount 3 Discount 4 Discount 4 Discount 9 Discount	count 5	Import Cost	Invoices
er bj	Model / Serial	Qty Ord	Qty Rec'd	Qty To Cost		Quoted Cost		After you have reviewed the imported information	Disc 1	Disc 2	Disc
	R542	00006		2023-10-14		0.00	2	click Cost.	0.00	0.00	0.00
	RS42	00007		2023-10-14		0.00	V	2,506,79 LA20231014C	0.00	0.00	0.00
	RS42	00008		2023-10-14		0.00		2,506.19 LA20231014C	0.00	0.00	0.00
	RS42	00009		2023-10-14		0.00	~	2,506.19 LA20231014C	0.00	0.00	0.00
	RS42	00010		2023-10-14		0.00	-	2,506.19 LA20231014C	0,00	0.00	0.00
	WDT730PAHZ	2	2		2	885.35		750.00	22.13	35.41	0.0
	PO Code	Serial		Date Rec'd		Prev. Cost		Your Cost Supplier Invoice	Disc 1	Disc 2	Disc 3
	RS44	00001		2023-10-14		0.00	~	750.00 LA20231014E	0.00	0.00	0.00
	R544	00002		2023-10-14		0.00	2	750.00 LA20231014E	0.00	0.00	0,00
	WRQA59CNKZ	6	6		6	2,344.76		0.00	58.62	93.79	0.0
	PO Code	Serial		Date Rec'd		Prev. Cost		Your Cost Supplier Invoice	Disc 1	Disc 2	Disc 3
	R544	00001		2023-10-14		0.00	~	2,344.76 LA20231014E	0.00	0.00	0.00
	RS44	00002		2023-10-14		0.00	2	2,344.76 LA20231014E	0.00	0.00	0.00
	R544	00003		2023-10-14		0.00	1	2 344 76 1420231014F	0.00	0.00	0.00

File.	Seria	l Costing						
Г	-			. r .			Show Columns	
	PU#			Supplier In	voice # LA2023	31014E	Freight Freight Invoice #	es
	Ad	d RS42 BS43					🔽 Discount 1 🔽 Discount 2 🔽 Discount 3 🔲 Discount 4 🔲 Discount 5	
	Rem	ove RS44		Collapse	e All Rows	<u>S</u> earch	Discount 6 Discount 7 Discount 8 Discount 9 Discount 10	
	Cle	ar					Cost	
	iltor k	w Model / Serial				Add AP Trans	action 🗖 🗖 💌	
	inter t	y model / serial				Invoice	Adjustment Quick Pay Check Documents	
		Model Code	Qty Ord	Qty Rec'd	Qty To C			isc 3
		RS42	00006		2023-10-14	Supplier	WHIRL RE Whitpool Canada 0/P Control	.00 L
		RS42	00007		2023-10-14	Amount	45,554.68 Discount 2100.0	.00 L
		R542	00008		2023-10-14	Invoice #	LA20231014E Amount 341.66 J2100.0 U Hold 0	.00 L
		RS42	00009		2023-10-14	Invoice Date	10/14/2023 Date 11/13/2023 Do Not Post 0	.00 L
		RS42	00010		2023-10-14	Due Date	11/13/2023 G/L 2120.0 # of Payments 1 0	.00 L
	•	WDT730PAHZ	2	2		Note	PO# RS43, PO# RS44	0.00 =
		PO Code	Serial		Date Rec'd		43,385.41 Dis	ic 3 S
		RS44	00001		2023-10-14			.00 L
		RS44	00002		2023-10-14		0	.00 L
	0	WRQA59CNKZ	6	6		G/L Account	It Description Amount	0.00
		PO Code	Serial		Date Rec'd	2200.0	GST / HST Payable 2169.27 Dis	ic 3 S
		RS44	00001		2023-10-14	1300.0	Inventory Appliances 0.00	.00 L
		RS44	00002		2023-10-14			.00 L
		R544	00003		2023-10-14		Once the costing is comple	to
RRR	542, F 543, F 544, F	Processed Processed Processed					OK Cancel the AP transaction will appear each supplier invoice.	r for
							Frished	



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B Serie Costing			
PO# Add Remove Clear	Supplier Invoice # LA2023	Show Lolumns Import Interpretation Freight Invoice # Import Import Import Import	voices
Hodel / Serial Nodel Code Qty Or R542 00006 R542 00007	rd Qty Rec'd Qty To G 2023-10-14 2023-10-14	Invoice Adjustment Quick Pay Check Documents Supplier WHIRL RE Whitpool Canada Amount 45,554.68 Discount	Disc 3
R542 00008 R542 00009 R542 00010	2023-10-14 2023-10-14 2023-10-14 2023-10-14 2	Invoice # LA20231014E Amount 341.66 [2100.0 [2100.0 Invoice Date 10/14/2023 Date 11/13/2023 [Do Not Post] Due Date 11/13/2023 G/L [2120.0 # of Payments 1 Note P0# BS43_P0# BS44 To Be Distributed To Be Distributed 1	0.00 L 0.00 L 0.00 L
PO Code Serial RS44 00001 RS44 00002 E WRQA59CNKZ	Date Rec'd 2023-10-14 2023-10-14 6 6	Distribution	Disc 3 S 0.00 L 0.00 L 0.00
PO Code Serial RS44 00001 RS44 00002 RS44 00002 RS44 00003	Date Rec'd 2023-10-14 2023-10-14 2023-10-14	2200.0 GST / HST Payable 2169.27 1300.0 Inventory Appliances 43385.41 X 0.00	Disc 3 S 0.00 L 0.00 L
RS43, Processed RS44, Processed		OK Cancel Finished	·
PO# Add Removel Clear	Supplier Invoice # LA2023 Collapse All Rows	1014E Show Columns Import Import Import Search Discount 1 Discount 2 Discount 3 Discount 4 Discount 5 Discount 6 Discount 7 Discount 9 Discount 10	voices
Filter by Model / Serial		Add AP Transaction Invoice Adjustment Quick Pay Check Documents	Dies 7
R542 00006 R542 00007 R542 00008 R542 00009 R542 00009 R542 00010 E WDT730PAHZ PO Code Serial	2023-10-14 2023-10-14 2023-10-14 2023-10-14 2023-10-14 2023-10-14 2023-10-14 2023-10-14 2023-10-14	Supplier WHIRL RE Whitpool Canada Amount 41,788.96 Discount A/P Control Invoice # LA20231014D Date 11/13/2023 Control Invoice Date 10/14/2023 Date 11/13/2023 Do Not Post Due Date 11/13/2023 G/L 2120.0 # of Payments 1 Note 0.00 0.00 0.00 0.00 0.00 0.00	0.00 L 0.00 L 0.00 L 0.00 L 0.00 L 0.00 E Disc 3 S
RS44 00001 RS44 00002 Image: Control of the second seco	2023-10-14 2023-10-14 6 6 2 Date Rec'd 2023-10-14 2023-10-14	Distribution G/L Account Description 2200.0 GST / HST Payable 1300.0 Inventory Appliances 39799.01 ★	0.00 L 0.00 L 0.00 Disc 3 S 0.00 L
RS42, Processed RS43, Processed RS44, Processed	2023-10-14	OK Cancel	



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PO# Ac Rem Cle	dd RS42 RS43 RS44 ear	Su	pplier Invoice # LA2023	Show Columns Freight Freight Invoice # Import Discount 1 Discount 2 Discount 3 Discount 4 Discount 6 Discount 7 Discount 8 Discount 9 Discount 10 Cor	Invoices st
E	by Model / Serial Model Code R542 R542 R542 R542 R542 R542 R542 R542	Qty Ord Qty 00006 00007 00008 00009 00010 2 Serial 00001	Rec'd Qty To C 2023-10-14 2023-10-14 2023-10-14 2023-10-14 2023-10-14 2023-10-14 2023-10-14 2023-10-14 2023-10-14 2023-10-14	Invoice Adjustment Quick Pay Check Documents Supplier WHIRL RE Whitipool Canada A/P Control Amount 46,111.91 Discount A/P Control Invoice # IA20231014C Date 11/13/2023 Due Date 10/14/2023 G/L 2120.0 Note P0# RS42 To Be Distributed 0.00	Disc 3 000 L 0.00 L 0.00 L
E RS42, RS43, RS44,	R544 WRQA59CNKZ PO Code R544 R544 R544 Processed Processed Processed	00002	2023-10-14 Date Rec'd 2023-10-14 2023-10-14 2023-10-14 2023-10-14	Distribution Gr. Account Description 2200.0 GST / HST Payable 1300.0 Inventory Appliances 43916.10 *	0.00 L 0.00 Disc 3 S 0.00 L 0.00 L

Add Clea	RS42 RS43 RS43 RS44 r		Supplier In	voice # LA20231014E e All Rows Search	☐ Fre	ight count 1 count 6	Freight Invoice #	Discount 3	Discount 5	Import Cost	Invoices
er bj	Model / Serial	Qty Ord	Qty Rec'd	Qty To Cost	Quoted Cost		Your Cost	Supplier Invoice	Disc 1	Disc 2	Disc
	RS42	00006		2023-10-14	0.00	9	2,506.19	LA20231014C	0.00	0.00	0.00
	R542	00007		2023-10-14	0.00		2,506.19	LA20231014C	0.00	0.00	0,00
	RS42	00008		2023-10-14	0.00		2,506.19	LA20231014C	0.00	0.00	0.00
	R542	00009		2023-10-14	0.00		2,506.19	LA20231014C	0.00	0.00	0.00
	R542	00010		2023-10-14	0.00	~	2,506.19	LA20231014C	0,00	0.00	0.00
Ξ	WDT730PAHZ	2	2	2	885.35		750.00		22.13	35.41	0.0
Ú.	PO Code	Serial		Date Rec'd	Prev. Cost		Your Cost	Supplier Invoice	Disc 1	Disc 2	Disc 3
	RS44	00001		2023-10-14	0.00	V	750.00	LA20231014E	0.00	0.00	0.00
	R544	00002		2023-10-14	0.00	~	750.00	LA20231014E	0.00	0.00	0,00
Θ	WRQA59CNKZ	6	6	6	2,344.76		0.00		58.62	93.79	0.0
	PO Code	Serial		Date Rec'd	Prev. Cost		Your Cost	Supplier Invoice	Disc 1	Disc 2	Disc 3
	RS44	00001		2023-10-14	0.00	~	2,344.76	LA20231014E	0.00	0.00	0,00
	RS44	00002		Costing is comp	lete. You ci	an	2,344.76	LA20231014E	0.00	0.00	0.00
	R544	00003		close this	screen		2 344.76	LA20231014E	0.00	0.00	0.00



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	D					
	Ву	Supplier		Start of Field	Search	
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Branch	Supplier	Туре	Invoice/Check	Date A	mount Due Date * Note	User
Default	WHIRL RE	Invoice	LA20231014E	10/14/2023	45,554.68 11/13/2023 PU# RS43, PU# 10 551 37 11/13/2023 PO# RS42 PO#	BSI
Default	WHIRL BE	Invoice	LA202310140	10/14/2023	46.111.91 11/13/2023 PO# RS42	L
Default	WHIRL RE	Invoice	LA20231014	10/14/2023	5,315.31 11/13/2023 PO# RS41	ī.
Default	WHIRL RE	Invoice	98765 🌰	10/6/2023	31.45 11/5/2023 PO# RS36	PAUL
▶ <u>3</u>	WHIRL RE	Invoice	W3	10/12/2022	740.52 11/11/2022 PO# RS3	L
Default	WHIRL RE	Invoice	W4	11/15/2022		
	WHIRL BE	Invoice	Δ4	10/22/2022	In AP Transaction	
Default	WHIRL RE	Invoice	CN05689561	11/18/2022	Processing, you will s	see
Default	WHIRL RE	Invoice	LA20231014D	10/14/2023	these invoices.	
Default	WHIRL RE	Invoice	LA20231014A	10/14/2023		
	Branch Default Default Default Default J Default J Default J Default J Default J Default Default Default Default Default Default	By Branch Supplier Default WHIRL RE Default WHIRL RE	By Type Branch Supplier Type Default WHIRL RE Invoice Default WHIRL RE Invoice	By Type Matching Branch Supplier Type Invoice/Check Default WHIRL RE Invoice LA20231014E Default WHIRL RE Invoice LA20231014E Default WHIRL RE Invoice LA20231014C Default WHIRL RE Invoice LA20231014C Default WHIRL RE Invoice S8765 3 WHIRL RE Invoice W3 Default WHIRL RE Invoice W3 Default WHIRL RE Invoice W7890 Default WHIRL RE Invoice A4 Default WHIRL RE Invoice LA20231014D Default WHIRL RE Invoice W1890 Default WHIRL RE Invoice LA20231014D Default WHIRL RE Invoice LA20231014A Default WHIRL RE Invoice LA20231014A Default WHIRL RE Invoice LA20231014A Default WHIRL RE Invoice LA20231014A	By Type ✓ Matching Start of Field Branch Supplier Type Invoice/Check Date A Default WHIRL RE Invoice LA20231014E 10/14/2023 Default WHIRL RE Invoice LA20231014E 10/14/2023 Default WHIRL RE Invoice LA20231014C 10/14/2023 Default WHIRL RE Invoice LA20231014C 10/14/2023 Default WHIRL RE Invoice SR765 10/6/2023 Default WHIRL RE Invoice W3 10/14/2024 Default WHIRL RE Invoice W19/2022 Default WHIRL RE Invoice W7890 10/22/2022 Default WHIRL RE Invoice A4 10/19/2022 Default WHIRL RE Invoice A4 10/19/2022 Default WHIRL RE Invoice LA20231014D 10/14/2023 Default WHIRL RE Invoice LA20231014D 10/14/2023 Default WHIRL RE Invoice LA20231014D 10/14/2023 Default WHIRL RE Invoice LA20231014A 10/14/2023 Default WHIRL RE Invoice LA20231014A	By Type Matching Start of Field Search Branch Supplier Type Invoice/Check Date Amount Due Date * Note Default WHIRL RE Invoice LA20231014E 10/14/2023 45,554,68 11/13/2023 PO# RS43, PO# Default WHIRL RE Invoice LA20231014E 10/14/2023 46,111.91 11/13/2023 PO# RS42, PO# Default WHIRL RE Invoice LA20231014C 10/14/2023 5,315.31 11/13/2023 PO# RS42, PO# Default WHIRL RE Invoice LA20231014C 10/14/2023 5,315.31 11/13/2023 PO# RS42 Default WHIRL RE Invoice UA20231014 10/14/2023 5,315.31 11/13/2023 PO# RS42 Default WHIRL RE Invoice W3 10/14/2023 740.52 11/11/2022 PO# RS3 J Default WHIRL RE Invoice W7890 10/22/2022 11 In AP Transaction Default WHIRL RE Invoice LA20231014D 10/14/2023 11/18/2022 PO# RS42, PO# RS43 Default WHIRL RE Invoice LA202310

2024 Generic Supplier Invoice Template

Create a generic supplier invoice template and select the supplier number during invoice import.













Е sales@epass.software



PC PC Re C	rial Costin The Bradle ready for Add RS87 Clear r by Model / Serial	e invoice i costing.	supplier Invoic	e # 20240903A Rows <u></u>	Show Columns Freight Discount 1 Discount 6	Freight Invoice # Discount 2 Discount 3 Discount 4 Discount 7 Discount 8 Discount 9 Discount 7	Discount 5 Discount 10	mport Cost	Invoices
	Model Code	Qty Ord	Qty Rec'd	Qty To Cost	Quoted Cost	Your Cost Supplier Invoice	Disc 1	Disc 2	Disc 3
+	BI-36UG/S/THRH	1	1	1	16,486.56	16,486.56	0.00	0.00	0.00
	E CL3050W/O/R	1	1	1	11,420.38 🗌	11,420.38	0.00	0.00	0.00
	⊕ DF48850/5/P/LP	1	1	1	19,022.51	19,022.51	0.00	0.00	0.00
	DWHD870WFP	1	1	1	2,556.56	2,556.56	0.00	0.00	0.00
				Total Cost:	49,486.01	49,486.01	0.00	0.00	0.00
	Invoice	Total Coc	4	Very Post	Inie	c 1 Disc 2	Direc	3	1
D :	Invoice 20240909A	I otal Los		49486.01	49486.01	<u>c1 Disc2</u> 0.00	0.00	3	0.00

Follow the steps in the spreadsheet upload to continue the costing process.



 R&D Business Systems Ltd.

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 sales@epass.software

Multi Select Invoices to Cost (2024)



PUT	Supplier Invoice #	‡ 20240909A		Rows .				Import	Inviner
Add RS87 Remove RS88	Expand All Ro	ws <u>S</u> earch	☐ Discount 6 ☐ Disco	unt 2 🔽 Discount 3 unt 7 🗖 Discount 8	☐ Discount 4 ☐ Disc ☐ Discount 9 ☐ Disc	sount 5 sount 10		Cost	
Filter by Model / Serial									2
Pidel Code	Qtyora	Qty Rec a	Qty to Cost	Quoted Cost		Your Cost Supplier Invoice	Disc 1	Disc 2	Disc 3
BI-360G/S/THRH	1	1	1	16,486.56		16,486.56	0.00	0.00	0.00
	3	3	3	11,420.38	-	11,420.38	0.00	0.00	0.00
DF48850/5/P/LP	1		2	19,022.51		19,022.51	0.00	0.00	0.00
				17 120 15		17 120 15	0.00	0.00	0.00
				7,133.13		3 607 39	0.00	0.00	0.00
3333313		-	* Total Coate	07 376 43		07 376 43	0.00	0.00	0.00



R587 R588	Supplier Invoice # 202 Collapse All Rows	240909A	Show Columns Freight Freight In Discount 1 Disco Discount 6 Disco	voice # unt 2 🔽 Discount 3 unt 7 🥅 Discount 8	Discount 4	☐ Discount 5 ☐ Discount 10		ImportC	Invoice: Cost
Model / Serial	Qty Ord Qt	y Rec'd Qty	To Cost	Quoted Cost		Your Cost Supplier Invoice	Disc 1	Disc 2	Dis
BI-36UG/S/THRH	1	1	1	16.486.56		16.486.56	0.00	0.00	0
PO Code	Serial	Date Rec'd		Prev. Cost		Your Cost Supplier Invoice	Disc 1	Disc 2	Disc
R587	00002	2024-09-09		16,486.56		16,486.56 20240909A	0.00	0.00	0.0
CL3050W/O/R	3	3	3	11,420,38	_	11.420.38	0.00	0.00	(
PO Code	Serial	Date Rec'd		Prev. Cost		Your Cost Supplier Invoice	Disc 1	Disc 2	Disc
R587	00002	2024-09-09		11,420.38		11,420.38 20240909A	0.00	0.00	0.
R588	00003	2024-09-09		11,420.38	2	11,420.38 20240909C	0.00	0.00	0.
R588	00004	2024-09-09		11,420.38		11,420.38 20240909C	0.00	0.00	0.
DF48850/5/P/LP	1	1	1	19,022.51		19,022.51	0.00	0.00	
PO Code	Serial	Date Rec'd		Prev. Cost		Your Cost Supplier Invoice	Disc 1	Disc 2	Dis
R587	00002	2024-09-09		19,022.51	2	19,022.51 20240909A	Veu con see all the im	voices that	0.
DWHD870WFP	4	4	3	2,556.56		2,556.56	Tou can see all the in	voices triat	
PO Code	Serial	Date Rec'd		Prev. Cost		Your Cost Supplier Invoice	are being cost	eu.	Dis
R\$87	00003	2024-09-09		2,556.56		2,556.56 20240909A	0.00	0.00	0.
R588	00005	2024-09-09		2,556.56	~	2,556.56 20240909C	0.00	0.00	0
R588	00006	2024-09-09		2,556.56	~	2,556.56 20240909C	0.00	0.00	0.
GR484CG	1	1	1	17,139.15		17,139.15	0.00	0.00	
PO Code	Serial	Date Rec'd		Prev. Cost		Your Cost Supplier Invoice	Disc 1	Disc 2	Dis
R588	00001	2024-09-09		17,139.15	2	17,139.15 20240909C	0.00	0.00	0
SGS305TS	1	1	1	2,697.38		2,697.38	0.00	0.00	
PO Code	Serial	Date Rec'd		Prev. Cost		Your Cost Supplier Invoice	Disc 1	Disc 2	Dis
R588	00001	2024-09-09		2,697.38	2	2,697.38 20240909C	0.00	0.00	0.
ice.	Total Cost	. 	Your Cost		Disc 1	Disc 2	n nn Disc 3	0.00	
10909A	1.00010000	4948	6.01	49	486.01	0.00	0.00		



Delete Invoices by Multi Select (2024)

B PO Supplier Invoice						
Search Options						
Select the first row. Hold dow	wn					
row. You can continue select	ing	By Invoice	Ma	atching Start of	Field 🗾 🛛	Search
until you are done.		Bu Supplier		atching Start of	Field	Jealen
				stering potateor		
Ele Invoice	Invoice	Supplier	Template	Invoice Date	Freight Invoice	Import Tvt
⊡ mivolee ⊡ ⊡ Supplier	20240909C	BRADLEE RE	GENERIC	2024-09-09		Import
	20240909D ACC770000	ELICA RE	GENERIC	2024-09-10		Import
	A66770000		ELICA	2024-09-13	1	
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3		Delete		Exit		



PO Supplier Invoice			
Search Options			
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AND For	By Supplier	 Matching Start of Field 	
⊡ Invoice Invoi ⊡ Supplier 2024 ≥ 2024	ce Supplier Tem 0909C BRADLEE RE GEN 0909D ELICA RE GEN	plate Invoice Date Freight ERIC 2024-09-09 ERIC 2024-09-10	Invoice Import Typ Import Import Import
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	This will delete all imported suppli Are you sure you want to delete al	ier invoice costs. Il 2 records?	
	Yes	No	
Return	Click D that you	Jelete and "Yes" to confirm I want to delete the records.	
			I
3	Delete	Exit	



B PO Supplier Invoice			
Search Options			
<u>S</u> earch ∑or	By Invoice	Matching Start of Field	Search
AND - For	By Supplier	Matching Start of Field	
Invoice Invoice ⊡- Supplier	Supplier ELICA RE	Template Invoice Date Freight Invoice ELICA 2024-09-13	e Import Tyr Import
		Both records are deleted.	
Return			F
Record Count	Delete	Exit	

Exceptions Log (2024)

Refer to <u>SerialCostingExceptions Report.xlsx</u>



SupplierInvoiceCode 💌 Exc	eptionsDateStamp 💌 ExceptionsTimeStar	np 🔽 UserCod	le 💌 SupplierCode	▼ ErrMsg	Ŧ
	9/3/2024 09:35:19:248	%~!		Start reading of C:\ePASS\SupplierInvoiceTemplateImport_LOGS\Supplier Invoice Whpl.xIsx file, Template 'WHIRL'.	
INV #	9/3/2024 09:35:19:554	%~!	WHIRL RE	Sheet1: Row 1 skipped as invalid. PO Code: PO cannot be found.	
	9/3/2024 09:35:19:965	%~!		Reading of C:\ePASS\SupplierInvoiceTemplateImport_LOGS\Supplier Invoice Whpl.xlsx, Template 'WHIRL' completed successfully. 4 rows have been read.	
	9/9/2024 16:38:08:726	L		Start reading of C:\Users\liza.anderson\Desktop\Supplier Invoice Template\InvoiceDataBradleeBSHDanbyElica.xlsx file, Template 'GENERIC'.	
SUPPLIERINVOICE	9/9/2024 16:38:08:903	L		Sheet1: Row 1 skipped as invalid. PO Code: POCODE cannot be found.	
20240909A	9/9/2024 16:38:09:073	L		Sheet1: Row 2 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: BRADLEE RE.	
20240909A	9/9/2024 16:38:09:206	L		Sheet1: Row 3 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: BRADLEE RE.	
20240909A	9/9/2024 16:38:09:322	L		Sheet1: Row 4 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: BRADLEE RE.	
20240909A	9/9/2024 16:38:09:444	L		Sheet1: Row 5 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: BRADLEE RE.	
20240909B	9/9/2024 16:38:09:600	L		Sheet1: Row 6 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: BSH RE.	
20240909B	9/9/2024 16:38:09:750	L		Sheet1: Row 7 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: BSH RE.	
20240909B	9/9/2024 16:38:09:902	L		Sheet1: Row 8 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: BSH RE.	
20240909B	9/9/2024 16:38:10:020	L		Sheet1: Row 9 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: BSH RE.	
20240909B	9/9/2024 16:38:10:148	L		Sheet1: Row 10 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: BSH RE.	
20240909C	9/9/2024 16:38:10:271	L		Sheet1: Row 11 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: DANBY RE.	
20240909C	9/9/2024 16:38:10:389	L		Sheet1: Row 12 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: DANBY RE.	
20240909D	9/9/2024 16:38:10:527	L		Sheet1: Row 13 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: ELICA RE.	
20240909D	9/9/2024 16:38:10:658	L		Sheet1: Row 14 skipped as invalid. Supplier Code in the template or the selected Supplier Code: does not match the supplier code of PO: ELICA RE.	
	9/9/2024 16:38:10:819	L		Reading of C:\Users\liza.anderson\Desktop\Supplier Invoice Template\InvoiceDataBradleeBSHDanbyElica.xlsx, Template 'GENERIC' completed successfully. 15 rows have been read.	

